



**Paid Employment and Volunteer/Community Involvement**

List your work experience in chronological order, starting with the most recent. In lieu of completing the table below, a resume is acceptable.

Dates (From-To)	Job Title	Place of Employment	Job Responsibilities		Salary/Wage (Yearly)
				<input type="checkbox"/> Full-time <input type="checkbox"/> Part-time	
				<input type="checkbox"/> Full-time <input type="checkbox"/> Part-time	
				<input type="checkbox"/> Full-time <input type="checkbox"/> Part-time	

Comments, etc. \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Will you be working during the school year?     Yes, full-time     Yes, part-time     No

Give a brief summary of your volunteer/community involvement \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**Career Objective**

On a separate sheet of paper, describe (in 500 words or less) your specific career goals. Elaborate on how receiving this scholarship will help you to accomplish these goals and make a difference in your career.

**Financial Information**

List all grants, scholarships and financial aid and the amounts you are receiving for the semester for which you are applying. \_\_\_\_\_  
 \_\_\_\_\_

Please enclose:

- \* A copy of your most recent **Student Aid Report (SAR)**, if applicable.
- \* A copy of your (or your parent's if you are claimed as their dependent) most recent **IRS Form 1040**, pages 1 and 2.
- \* Documentation of any Public Assistance you receive.

**Letters of Recommendation**

Enclose three letters of recommendation from former teachers, school officials, social workers, or other persons not related to you. Letter of recommendation must be on letterhead, signed, and dated.

## **Transcripts and Letter of Acceptance**

Include your high school/GED transcript and/or transcripts of all courses taken since high school. **Copies are acceptable.** Enclose a copy of your acceptance letter to the school you will be attending if you are not currently enrolled.

## **Conditions and Terms of Agreement**

Scholarship funds cannot be used for expenses incurred before the period covered by the scholarship. If you are selected as a recipient of a Career Advocates of Tulsa Foundation scholarship, you:

- Agree that your name and photograph may be used in publicity at the Foundation's discretion.
- Acknowledge that all of the information in this application is true and complete to the best of your knowledge.
- Understand that this application will not be considered for review unless all requested materials are enclosed and the application is signed.
- Understand that not every eligible applicant will receive a scholarship.
- Understand that all applications will be held confidential, but no application material will be returned.

Applications are evaluated on your documented financial need, description of career plans and goals, and academic, employment and volunteer record. A majority of applicants who apply for a scholarship meet all eligibility criteria and are deserving of financial assistance; however, the Foundation is not obligated to award scholarships to any or all eligible applicants. All applicants, whether awarded a scholarship or not, will be notified by August 1.

**Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

Mail application packet to:

**Career Advocates of Tulsa  
Foundation, Inc.  
Attention: Scholarships  
P. O. Box 1434  
Tulsa, OK 74101-1434**

**Deadline: June 30, 2011**

Enclose these items:

- Signed and dated Application**
- Essay (Career Objective)**
- Student Aid Report (SAR)**
- IRS Form 1040 (pages 1 and 2)**
- Public Assistance Documents**
- Three Letters of Recommendation**
- Transcripts**
- Letter of Acceptance/Proof of Enrollment**